Meeting date: Monday, April 13th, 2015

Meeting time: 5:30 pm at Clementine restaurant

Directors present were Mike Bowen, Misty Tilson, Rich Harris, Ritchie Vaughan, Kyle Lawrence, Ben Sandel, Tim Cupp. Marcia Lamphier was present in her co-treasurer role. Jason Burch was present in his secretarial and transitioning financial role.

Minutes were reviewed from the March Meeting. **Mike Bowen moved to accept the minutes pending the changes, seconded by Ritchie, approved by all.**

The March checking account reports were reviewed by the board. At this time, the full financial reports are not deliverable due to the transitioning treasurer role and conversion of Financial System. There was a small discussion around the current balances and expenses for the last month.

Kyle gave a membership update. There are 601 unique members. A lot of memberships occurring with Massanutten trail pass as well as a benefit drive from Shenandoah Mountain Touring during its last event.

**Old Business:**

* There was an online approval vote by the board members regarding a $350 donation to the New Community project to support a free bike magazine publication.
* Last month there was a discussion regarding a donation to the Harrisonburg City School System to build a shed at Waterman elementary. The board had several questions and Nathan has answered those questions. Effectively, there is no additional funding from other sources. If the shed is not built, the bikes will be stored offsite. (There was a comment regarding future budgeting initiatives. The idea of a category to carry a broad umbrella of possible donations. This size of an unpredictable request currently overdraws a couple of budget categories: contingency for goal initiatives.) **Tim Cupp made a motion to approve $2,200 to build a shed for Waterman Elementary. The motion was seconded by Mike Bowen and approved by all.**
* Regional Bicycle Economic Impact study. Rich gave an update on the rekindling of this study. The Central Shenandoah Planning (CSP) district has really taken charge on the project. They are looking to partner with a group out of Roanoke and use some particular software for the survey. Certain staffers of the CSP would have to account for their time but the cost will be much lower than consulting the entirety of the project to an outside firm. The need is $1,000 from the SVBC and some volunteer work with communicating to individuals and getting the word out among the cycling community. The discussion centered around the importance of this study as well as the metrics derived. Communication to our members was also discussed and what forms would be most appropriate. Likely, all communication would come directly from the SVBC for the CSP. In general, the board agreed to proceed with the donation as well as the communicating strategies to the bicycle community. **Rich Harris moved that we commit $1,000 to the study as well as take the lead on organizing and communicating to the bicycle community. The motion was seconded by Mike Bowen and approved by all.**
* Mike and Misty presented the Rocktown Youth Mountain Bike Team. They will likely change the name shortly to avoid confusions. They are looking for the SVBC to be the fiscal agent for the funds. Additionally they are requesting $740 to help fund measures. The events would not be SVBC events. NICA has insurance to cover these events and practices. This NICA is a policy specifically for youth events and all of the things that can occur. The primary question (originally) was that, if we used the SVBC as the fiscal agent, would that expose the SVBC to additional risks; the answer from our legal counsel to date is no. Tim commented that, by operating as the fiscal agent, we are not insulating ourselves from liability. He is stating that it sounds like we are directing the initiative a little bit. Tim acknowledged that walking out the door any given morning opens you up to risks but he just wanted to point out that we are not insulated from risk. **Rich Harris made a motion to run all financial transactions through the SVBC financial system and make a donation of $740.** **Ben Sandel seconded and all approved.**
* There was an update on the Wilderness First Aid (WFA) course. Misty expressed that we should continue to pursue the WFR course for coalition members, particularly ride leaders and active club members to help gain additional safety measures at our events. Mike said that he looked at several courses: First aid is 8 hours, Wilderness First Aid is 16 hours, and then a potentially specific course to our needs. Cost is around $500 for particular classes. Mike decided to set a deadline of next month’s (May) board meeting for final numbers and the number of trainings.

**New Business:**

* **Ritchie Vaughn made a motion, seconded by Misty Tilson to name Kyle Lawrence as President and Dan Finseth as Treasurer. The motion was approved by all.**
* Kyle gave an update on the board retreat last week. He stated what went on and where the board ended with goals and directions.
* Dan Finseth has made a recommendation that we create a Conflict of Interest policy. Ben stated that it is not uncommon for boards to have this. It creates additional transparency among board members. Dan will pass around his draft document soon.
* Kyle gave a brief update on the Safe Routes to School Mini-grant program where we supply some money to incentivize applying for Safe Routes to School Grants by helping to purchase bikes from local bike shops rather than large department store. The board had some questions regarding the duration of these requests and how to plan for these types of transactions.

**Committee Reports:**

* Kyle gave an update on the RTP grant. Have had the mandatory pre-bid meeting and awaiting bids.
* Rockingham Bicycle Pedestrian Plan is moving forward with the MPO and County taking the lead in developing the plan. The plan will likely be finished by the end of the year.
* The meeting was adjourned at 19:04.