Meeting date: Monday, September 8th, 2014

Meeting time: 5:30 pm at Clementine restaurant

Directors present were Jason Burch, Kyle Lawrence, Suzi Carter, Mike Bowen, and Jack Broaddus, Misty Tilson, and Rich Harris. Marcia Lamphier was present in her co-treasurer role. Thomas Jenkins was present during a budgetary update for the Mountain bike festival.

Minutes were reviewed from the August Meeting. **Rich Harris moved to accept the minutes, seconded by Jason Burch, approved by all.**

The July and August financials were reviewed in an abbreviated format as well, though the profit and loss reports were complete this month.

Kyle gave a membership update. Numbers were a little bit down but still above 500.

**Old Business:**

* Suzi gave an update on the City Council candidate forum. The forums are occurring on September 30th and October 14. We (SVBC) need to come up with four questions to ask the candidates. The questions will be received in the next two weeks. The questions will then be vetted by the candidate committee. The discussion centered around the proper method for accumulating the questions and some generic topics that we should steer our questions towards. The group decided to utilize a Google document to help achieve this. The request is to have one or two questions in by Friday.

* Financial Reporting: What is the time period for reporting? What is the time period for the financial booking?
	+ The accounting should be done every month. Profit and Loss emailed out.
	+ The financial reports shall be completed and reviewed by the full board every other month. (Potentially move reports to quarterly)
	+ Moving to a “month behind” accounting to accommodate review time by board members.
		- Profit and Loss (Comparative to Last Year)
		- Balance Sheet
		- Budget (Current year spending, Last year’s spending, Budget value)
* Suzi gave an update on the SVBC Goals Organization that she has been spearheading. She said that conversations with specific coalition members allowed some tremendous insight into the Coalition and the most impactful way of presenting our goals. She said that there was acknowledged a disconnect between the board and the Coalition general membership. All of the specific Coalition members that were contacted were extremely excited that we contacted them. The schedule of role out for these goals was a little aggressive. The board generally agreed on the methodology as presented by Suzi. Suzi is going to adjust the schedule to help the process and will begin to schedule the events with the board followed by certain groups of Coalition members.
* The Northend Greenway was potentially put in a precarious situation for funding. City Council is deciding how to utilize this potential funding for the Greenway. There was a bike/ped committee meeting to help decide this as well. There is a need to have a unified solution (voice) between the SVBC and the Greenway organizers.

**New Business:**

* Thomas Jenkins was a special guest presenter for the proposed budget for the Mountain bike festival. He explained that most things are staying about the same as last year expense/income. No drastic changes operationally either. The board agreed that the budget as presented by Thomas. It matched within bounds the approved 2014 budget.
* Misty brought a request to the board for $100 per volunteer reimbursement for the NICA: $50 for a volunteer license and $50 for a back ground check. Mike and Misty will put together a short written request for the reimbursement request and present at the next board meeting.

**Committee Reports:**

* Rich Harris gave an update on a side project developing from the Bike/Walk Summit planning. We are reaching the points of needing an economic impact study. Who’s coming, where are they coming from, how are they spending money, etc… This study will be moving forward in the coming days/weeks/months. The research would be done through JMU using current staff and students.
* Rich Harris also sent out the invitation for the Bike/Walk Summit on October 10th. Board member should have gotten an invitation.
* MPO/County bicycle plan. The consultants have been let go. The MPO is now doing all of the work and this will slide the project back a little. It will likely be out in the first to second quarter of 2015. Hopefully approval in front of the County Supervisors in the summer of next year.
* The meeting was adjourned at 19:15.