Meeting date: Tuesday, February 3rd, 2015

Meeting time: 5:30 pm at Clementine restaurant

Directors present were Jason Burch, Ritchie Vaughan, Kyle Lawrence, Ben Sandel, Jack Broaddus, and Rich Harris. Marcia Lamphier was present in her co-treasurer role.

Minutes were reviewed from the January Meeting. Jason found two errors and corrected those. **Jack Broaddus moved to accept the minutes pending the changes, seconded by Rich Harris, approved by all.**

The January checking account reports were reviewed by the board. The reports looked “unbalanced” due to this early board meeting and a delayed PayPal transfer.

Kyle gave a membership update. There are 541 unique members.

**Old Business:**

* Rich gave an update on the Economic Impact Study. The committee met on 1/22 and the Madison center turned in their proposal. The proposal wasn’t adequate. There were details missing and the price jumped significantly. The takeaway from this meeting was that details must be spelled out in RFPs. The Madison proposal issues were as much the committee’s fault as the Madison center’s. The committee decided to go back to the Madison Center with a formal RFP. The revised RFP was sent out to all parties and is due back by 2/6. The Madison Center was upset with the bidding methodology after the revision and doesn’t think they’ll be able to meet the deadline. With the World Championships in Richmond, this year, the study would be more powerful this year. Rich has been tasked by the Committee to ask for an SVBC commitment of $1,000 and be the fiscal agent. **Motion made by Rich Harris to commit $1,000 towards the Economic Impact Study should it be feasible and the SVBC would consider being the fiscal agent for the project, seconded by Jack Broaddus and approved by all.**
* Kyle introduced the subject for the Rocktown Composite team and our Counsel’s recommendations. The board discussed several of these recommendations and how we work through these and manage our risks with the rewards of the program. (The basic ask was that we could house their funds while they are in a developmental stage as well as some financial support.) Rich and others are good with the rough discussion and proposals and wants to see this as a formal recommendation from Misty and Mike. There were some additional insurance questions and how to cover the Coalition: one potential idea was to ask if the SVBC could be added on their insurance policy as an additional insured.
* Kyle gave an update on the potential new board members. Those citizens and coalition members that we reached out to have given verbal commitments. The deadline is next Monday for the social meeting to have a ballot. There was an agreement that a board retreat to welcome and orient the new board members would be a good idea. Rich will host at his house: date TBD.

**New Business:**

* Nathan and Becky gave a presentation on the Safe Routes to School Program and, specifically, the grant portion of the program. They explained that Sentara RMH will be the grant holder and VDOT is the grant provider. This program has given walking incentives to children (walking school buses) and adults to promote healthier ways to get to and from school. There was a handout with a list of participating schools. They stated that they are always trying to reach out to additional schools. Becky stated that they would like feedback on how the money is spent. Currently there is $35,000 in the grant and she presented a proposed “budget.” These proposed methods are reviewed by the School board to make sure projects and intents are possible. There was a general discussion about many details and aspects with the proposed methods and other ideas. **There was a motion made by Rich Harris to endorse the Safe Routes to School non-infrastructure Application for 2015-2016, seconded by Jack Broaddus and approved by all.**
* John Shuster will be doing a bike trip coming up as an assisted ride. He will be planning all of the logistics pending club involvement and that people are interested. The trip will move from Pittsburg to Washington DC. We would be interested in helping promote the trip but would not be able to make it an official SVBC event. The Coalition would use its media to help get the word out and reach out to as many people as possible. The board had a general discussion about supporting these events and what this would look like should many people begin to request these things. The discussion centered around support
* The board discussed the upcoming potluck and any agenda items that should be on the list. Ben said that, since it is our annual meeting, we should do a “state of the Coalition” address. Perhaps highlight the past year and recap any major decisions and events. Nametags with names and any designation with specific roles in the Coalition.
* Ritchie gave a quick review of a document she made. It will be on the website and outlines the process for someone to create a ride or event. The board discussed how these types of inquiries could be specifically delineated and covered given our comfort levels with risk.

**Committee Reports:**

* Rich gave an update on the Rockingham County Advocacy. There was a meeting convened to help start the ball rolling on the greenways in and around Rockingham County. Rich recommended that they form as a committee of the SVBC and they liked the idea.
* Kyle gave an update on the RTP grant. We are sending out RFPs next week with walk throughs the following month. We have already had 4 contractors interested in the project.
* The City is looking to create a new Bike/ped plan for the city. There will be an Interchange study on I-81 this year also.
* Ritchie, Kyle, and Jason met with Chris Jones over lunch a few weeks ago. The meeting was informal and covered many subjects.
* Kyle gave an update on the current legislative session and what is going on.
* Kyle also plans to meet with the US Forest Service supervisor in Roanoke to open some conversations.
* The meeting was adjourned at 19:00.