

Meeting date: Monday, May 13th, 2013

Meeting time: 6 pm at Clementine restaurant

Directors present were Jason Burch, Ben Sandel, Rich Harris, Kyle Lawrence, Suzi Carter, Misty Tilson, and Jack Broaddus. Marcia Lamphier was present in her co treasurer function. Mike Carpenter was present as immediate past president status.

Minutes were approved from the April meeting: **motion by Jack Broaddus, second by Rich Harris, approved by all.**

Marcia and Jason gave the financial report. There was a short discussion on the progress of setting up quick books and the next steps associated with organizing the financial aspect of the coalition. By the June board meeting

Old Business:

- Kyle gave a recap of the last month's board retreat. He restated that the financial and risk management issues were our two most important items that we need to resolve at this time. Marcia, Jack, and Jason were going to tackle the financial aspect and Jack and Ben were going to tackle the risk management aspect.
- There was a discussion by the board on a proposal to the board by Thanh Dang to help sponsor more people to become league sponsored instructors. Discussion centered around a few details of the project including the quantity of the required classes to be taught as well as the risk management associated with the SVBC putting their name on the program. The board was comfortable accepting the proposal for up to 10 sponsored people, each approved by the board, requiring one class to be taught by each of the sponsored people. **Motion was made by Rich Harris, and seconded by Ben Sandel, approved by all.**
- The board adopted the Corporate Banks Resolution. **Motion was made by Rich Harris and seconded by Ben Sandel to adopt the resolution as presented, approved by all.**
- The board named Marcia Lamphier the assistant Treasurer to the SVBC. **Motion was made by Rich Harris and seconded by Ben Sandel to adopt the resolution as presented, approved by all.**
- Kyle gave an update on the WildApricot membership system. He explained that it is up and running. He gave some updates regarding details associated with its integration into our website, event planning, liability waivers for Massanutten trail passes, future SVBC general waivers, and future goals. (The waiver site is not free and we are "running it and watching it" to verify value.) A rough deadline of June for working through some of the technical aspects of the WildApricot system was set by Kyle.
- Rich gave an update on the Community Bike Walk Summit. He explained all of the various groups that would be partnering to create the Summit. He gave some details associated with the day-to-day organization and activities associated with the event.
- The board discussed approving the Northend Greenway matching grant that has been discussed in more detail at a prior meeting. **Motion was made by Rich Harris and seconded by Jack**

Broadus, approved by all to donate \$3,500 to the Northend Greenway. Suzi Carter abstained from voting on this topic.

New Business:

- Jason asked for board approval on the current SVBC invoice form that he created. All directors okayed the form
- Jason asked for members of the board to resume the Corporate sponsorship form that Kyle and he created several years ago. The form and levels of partnership should be reviewed and applied to our Coalition as it stands today. Misty said that she would take a look at reactivating this initiative.
- Rich brought up the subject of formalizing our SVBC standards for organized rides. Some concerns were discussed regarding a few rides. The club decided a ride policy was our best bet and that we needed to seek someone from our membership to help formalize some of our communications with ride leaders.
- Rich also discussed with the board some perceptions and discussions associated with the SVBC's relationship to other events. The board felt it would be best to begin identifying some lines between our coalition and other outside events.
- Kyle asked the board about our SVBC social starting time; would a 7 pm start time work better. The board discussed matters and considered a 5:30 start time for the board meeting and a 7 pm start time for the social meeting.

Committee Reports:

- General discussion on the great publicity that cycling has been getting this month. Various publications have been really supporting different cycling related subjects.
- Kyle gave an update from the city advocacy group. The discussion centered around the bike path and its related.

The meeting was adjourned at 19:25



Shenandoah Valley Bicycle Coalition

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Harrisonburg, VA 22803

<http://www.svbcoalition.org/>

CORPORATE BANKS RESOLUTION

(May 13, 2013)

RESOLVED, THAT the President, Vice-President, Treasurer and assistant treasurer of this Corporation, or any one of such officers and aforementioned assistant, be and they hereby are fully authorized and empowered to transfer, endorse, sell, assign, set over and deliver any and all shares of stocks, bonds, debentures, notes, evidences of indebtedness or other securities now or hereafter standing in the name of or owned by this Corporation and to make, execute and deliver any and all written instruments necessary or proper to effectuate the authority hereby conferred.

RESOLVED, THAT the below listed Banks are authorized to pay or otherwise honor or apply, without inquiry and without regard to the application of the proceeds thereof, checks, drafts, notes, bills of exchange, acceptances, undertakings, and other instruments or orders for the payment, transfer or withdrawal of money from this account for whatever purpose and to whomsoever payable, including, without limitation, those drawn or endorsed to the order of one or more of the following authorized Persons who has signed the same or presents the same for cash or payment of his individual obligation, or for deposit to another account in which he has an interest; provided, however, that the same shall be signed, accepted or endorsed by any one of the following Authorized Persons (two if check is for an amount greater than \$3,000.00 (three thousand and 00/100 dollars)).

Banks: Union First Market Bank, Capital One 360

Authorized Persons: Kyle Lawrence, Jason Burch, Marcia Lamphier
Lawrence, Jason Burch, Marcia La