

Meeting date: Monday, April 8<sup>th</sup>, 2013

Meeting time: 6 pm at Clementine restaurant

Directors present were Jason Burch, Travis Layman, Ben Sandel, Rich Harris, Kyle Lawrence, Suzi Carter, Misty Tilson, and Jack Broaddus. Marcia Lamphier was present in her co treasurer function.

There was a welcome to the new board members for this coming year.

Minutes were approved from the February meeting: **motion by Travis Layman, second by Kyle Lawrence, approved by all.**

There was a brief review of the treasury report. Marcia gave an update on the electronic checking status: a debit card is on order. Jason gave an update on the QuickBooks progress; categories are being setup and the interface with electronic banking is being set up.

### **Old Business:**

- Kyle gave an update on the board retreat that occurred last Thursday on March 28<sup>th</sup>. The group discussed getting back together to resume the retreat discussion and keep the momentum of progress. There was a discussion around setting up a second meeting relatively quickly. Rich said he would help make the arrangements and available dates. Jack offered his office to use for a meeting location.
- A discussion on the approval of the county board of supervisors. The board approved a county wide bicycle plan to be developed. Jason will draft a thank you letter to the board of supervisors from our coalition.
- The online membership is set up. The membership is going to be done through Wild Apricot. Event registration is going to be done through Wild Apricot. Waivers can be done online now also. There was a general discussion on the functions associated with the membership site. Jack said that he has an attorney reviewing our general waiver that we use for events. Discussion going forward towards, and linking to our SWAT analysis, about a membership committee formation.
- There was a discussion on the upcoming Community Bike Walk Summit. Suzi gave an update on the current progress and where items stand. The tentative schedule is that it will be held at the Montpelier dining hall with a welcome from President Alger with keynote speakers from particular individuals. The presentation would be towards why a bike friendly community is so awesome. There would be some information presentations regarding MPO, City, and County progress and bicycling/pedestrian infrastructure improvements. People present would be elected officials, staff and other people who are infrastructure or represent an interest in bike/ped issues. At this point cost to the coalition will be a portion of \$1,500 to \$1,800.

### **New Business:**

- Kyle gave an opportunity for new board members to express any thoughts they may have regarding the club, their role, and how we should accomplish our goals. Jack offered the discussion point of “what do we really want to be.” Suzi mirrored Jack’s comments and added

her thoughts regarding goals, objectives, and intentions of each of us as a board member and the overall organization as a whole.

- The SVBC sponsored Thanh to become a league certified instructor. To teach a class, Thanh has to have a second league certified instructor. This is a lengthy process and inhibits the educational processes. Thanh gave a proposal to the Coalition for our help in sponsoring someone else in town to help give these classes and help many people. The cost is \$300 per person. If she gets enough people to sign up for the class, the instructor will come to town and save travel on those students. The board is going to review the documents and decide in coming meetings. Generally, everyone agreed that we should support this. It is a great direction for our Coalition.
- Community Incubation Funding. A lot of organizations are creating a fund to be in place prior to any event or need being there; basically an anticipation fund. Rich gave a quick summary on the basics and needs for such a fund. Rich gave the Northend Greenway ask as a good example of what we identified last year of a “annual donation amount” towards great community things. Abstaining from any SVBC business decisions, Suzi gave some details of the ask from the Northend Greenway. She felt that the SVBC would be a great partner to provide a matching grant for the Northend Greenway. There was a discussion among board members regarding how we manage large donations. Jack and Ben made suggestions regarding the SVBC defining our donations process, outlines, details, objectives, etc... In general, board members present supported the idea and also supported a little refining on the “process.” Objectively we want to decouple the Northend Greenway request from our previous discussion. The board decided to think on the matter and perhaps do an electronic motion and vote.

#### **Committee Reports:**

- Rich and Travis gave an update on the County bicycle plan. The consultant was blown away by our 1,200 correspondents. The consultants will have an online interactive map where you can go and add any personal comments about specific locations and routes and features. This will be posted on the internet for everyone. The county also gave an update on the ordinance changes in the county. These changes will give the County more leverage to make developers and others meet requirements.
- Kyle gave an update on the Reservoir street improvements in the County. This was an example project of how important it will be to get the County Bicycling plan in place.
- No further Recreational Trail Program grants at this time.

The meeting was adjourned at 19:25